

SECURITY

CAREER GUIDE



**A simple, bite-sized guide for
those who are keen to join the
security industry as a career**

SPECIALLY DEVELOPED BY:



WHY JOIN THE SECURITY INDUSTRY?

- ▶ There is a constant need to keep Singapore safe and secure, and the Security Industry plays a crucial role to support the Home Team to protect the environment which we live and work.
- ▶ The Security Industry has recently made progress to raise professional standards. The industry has adopted the Progressive Wage Model and commit to reduce overtime hours, leading to greater productivity and higher quality security services.
- ▶ The Security Industry is transforming its operating models to combine skilled manpower with technology, design and processes, delivering outcome-based projects. New skills and knowledge will be required and this provides career growth opportunities in the security sector.

600

security service
providers

240

security agencies

- Majority are small and medium-sized enterprises

47,000

active security
officers

- 90% are non-PMETS

THE SECURITY INDUSTRY PROTECTS A VARIETY OF PLACES

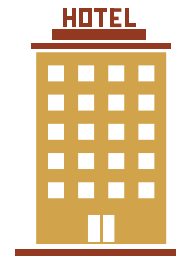
You will have the opportunity to be deployed in either of the below key places:



EDUCATIONAL INSTITUTIONS



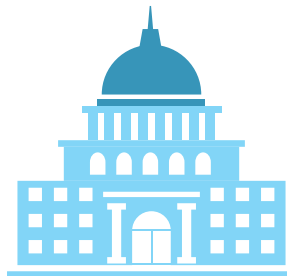
INDUSTRIAL SITES



COMMERCIAL PROPERTIES



RESIDENTIAL BUILDINGS



**GOVERNMENT & STATUTORY
BOARD BUILDINGS**



OTHERS

THE PRIVATE SECURITY CAREER ROAD MAP

- When you start your journey as a Private Security Officer, you will have the opportunity to advance your career and wage through upgrading your skills and gaining experience on the job.



Security Officer (SO)
≥\$1,175

Duties:

General screening; Guarding & Patrolling; Access & Egress Control; Basic Incident Response

To qualify as an SO:
Complete the 2 mandatory
*BLUs below

TRAINING MODULES:

- Handle security incidents and services
- Provide guard and patrol services



Senior Security Officer (SSO)
≥\$1,360

Duties:

Incident Response; Manage Security & Safety Systems; Regulate Traffic (Road Traffic Act); Monitor CCTV/ Central Alarm/ Fire Command Centre; Assist State/Auxiliary Police in Law Enforcement; Key Press Management

To qualify as an SSO:
6 months experience as a SO
+ 2 mandatory Cert level
modules below

TRAINING MODULES:

- Manage disorderly conduct and threatening behaviour
- Operate basic security equipment



Security Supervisor (SS)
≥\$1,560

Duties:

Incident Management & Reporting; Direct Supervision; Execute Evacuation Plans & Exercises

To qualify as an SS:
12 months experience as a SSO +
1 mandatory **ALU + any 2 of the
3 Adv Cert level recommended
modules below)

TRAINING MODULES:

- Supervise security officers
- Assess and address security risks[^]
- Induct security personnel[^]
- Perform supervisory duties within legal framework[^]



Senior Security Supervisor (SSS)
≥\$1,760

Duties:

In-Charge of CCTV Centre/ Central Alarm Monitoring Centre/ Fire Command Centre; Conduct Security & Risk Assessment; Higher Supervision

To qualify as an SSS:
1 year 6 months experience as a SS
+ 4 Adv Cert level modules
(i.e. 1 mandatory module + any 3 of
the 6 recommended modules below)

TRAINING MODULES:

- Monitor and review security operations
- Conduct operation briefing and debriefing
- Lead and manage a team of security officers
- Perform monitoring and reporting duties at central command centre
- Deploy security equipment
- Contribute to the management of security incidents
- Supervise crowd and traffic control activities



Chief Security Officer (CSO)



Duties:

Supervision Management; Form & Lead Security Watch Groups; Security & Contingency Planning for Large-Scale Events

To qualify as a CSO:
2 years as a SSS + 3 Diploma level
modules (i.e. 1 mandatory module +
any 2 of the 3 recommended
modules below)

TRAINING MODULES:

- Manage security agency within legal framework
- Manage security operations
- Achieve work effectiveness in security environment
- Manage and resolve conflict in security environment

LEGEND:

* Basic Licensing Unit

** Advanced Licensing Competency Unit

• Mandatory modules / units in blue

• Recommended modules / units in green

[^] SSS can take these modules if not taken previously



Security Officer (SO)

≥\$1,175

Duties:

General screening; Guarding & Patrolling; Access & Egress Control; Basic Incident Response

To qualify as an SO:

Complete the 2 mandatory

*BLUs below

TRAINING MODULES:

- Handle security incidents and services
- Provide guard and patrol services



CRITICAL WORK FUNCTIONS	KEY TASKS/PERFORMANCE EXPECTATIONS
► Provide concierge security services	<ul style="list-style-type: none">• Attend to enquiries from visitors• Conduct general security screenings• Perform access control
► Detect security threats	<ul style="list-style-type: none">• Conduct security patrols in premises• Guard premises
► Manage incidents	<ul style="list-style-type: none">• Assist authorities in law enforcement• Provide quick response to incidents and emergencies



Senior Security Officer (SSO)

≥\$1,360

Duties:

Incident Response; Manage Security & Safety Systems; Regulate Traffic (Road Traffic Act); Monitor CCTV/ Central Alarm/ Fire Command Centre; Assist State/Auxiliary Police in Law Enforcement; Key Press Management

To qualify as an SSO:

6 months experience as a SO + 2 mandatory Cert level modules below

TRAINING MODULES:

- Manage disorderly conduct and threatening behaviour
- Operate basic security equipment



CRITICAL WORK FUNCTIONS

► Provide concierge security services

► Detect security threats

► Manage incidents

KEY TASKS

- Attend to enquiries from visitors
- Manage key presses
- Regulate traffic and crowds

- Operate security alarm systems
- Perform security surveillance at command centres
- Operate Closed-Circuit Television (CCTV) systems

- Assist authorities in law enforcement
- Provide secondary support to incidents and emergency responses



Security Supervisor (SS)

≥\$1,560

Duties:

Incident Management & Reporting;
Direct Supervision; Execute
Evacuation Plans & Exercises

To qualify as an SS:

12 months experience as a SSO +
1 mandatory **ALU + any 2 of the
3 Adv Cert level recommended
modules below)

TRAINING MODULES:

- Supervise security officers
- Assess and address security risks^
- Induct security personnel^
- Perform supervisory duties within legal framework^



CRITICAL WORK FUNCTIONS

- Provide concierge security services
- Detect security threats
- Manage incidents

KEY TASKS

- Manage security personnel in security surveillance
- Coach security personnel
- Conduct team briefings
- Supervise security personnel
- Compile incident reports
- Execute evacuation plans or exercises
- Handle medical incidents
- Provide relevant information that are required by other departments relating to case management



Senior Security Supervisor (SSS)

≥\$1,760

Duties:

In-Charge of CCTV Centre/ Central Alarm Monitoring Centre/ Fire Command Centre; Conduct Security & Risk Assessment; Higher Supervision

To qualify as an SSS:

1 year 6 months experience as a SS + 4 Adv Cert level modules (i.e. 1 mandatory module + any 3 of the 6 recommended modules below)

TRAINING MODULES:

- Monitor and review security operations
- Conduct operation briefing and debriefing
- Lead and manage a team of security officers
- Perform monitoring and reporting duties at central command centre
- Deploy security equipment
- Contribute to the management of security incidents
- Supervise crowd and traffic control activities



CRITICAL WORK FUNCTIONS

- ▶ Detect security threats
- ▶ Provide security audit services
- ▶ Manage security teams
- ▶ Manage risks

KEY TASKS

- Lead security personnel in security surveillance
- Conduct security operation audits
- Plan security operation audits
- Assess the performance of security teams
- Coach security personnel
- Conduct after action reviews
- Develop training plans for security personnel
- Assess security risks
- Mitigate security risks

HOW TO GET STARTED?

STEP 1

Apply for a Private Security Licence



- Visit:
<https://www.police.gov.sg/e-services/application/licenses-and-permits/private-security-industry/security-officer-licence/application-matters/application-for-security-officer-licence-ssg#content>
- Requirements:
 - Singapore Citizen, Singapore Permanent Resident and Malaysian Work Permit Holder
 - Malaysian Work Permit Holders: to submit scanned copy of your Malaysian identity card, passport, Certificate of Good Conduct (CGC) (not more than 3 months from date of issue) and Work Permit within 5 working days.
 - Application fee of \$16



STEP 2

Complete the WSQ Enhanced Basic Security Course



Comprising of 2 mandatory Basic Licensing Units:

- Handle security incidents and services (102C-1)
- Provide guard and patrol services (103C-1)
- Visit:
<https://www.ktree.com.sg/Courses/Certificate-in-Security-Operations/WSQ-Enhanced-Basic-Security-Course>



STEP 3

Apply for Security Officer Job(s) with Preferred Agencies



You can join us for FREE as an OSP member to enjoy FREE online profile and job matching services

Need Assistance with Application Matters?

Simply call OSP at:

8693 3896

or email us at:

info@osp.sg

ADDITIONAL INFORMATION



Additional Courses Required for Specific Tasks:

- ▶ WSQ Conduct Security Screening of Person and Bag and WSQ Conduct Security Screening Using X-Ray Machine courses will be compulsory for security personnel whose deployment involves the respective screening activities.
- ▶ The WSQ Handle Counter-Terrorism Activities course will also be compulsory for security personnel that are deployed at any protected area or protected place within the meaning of the Protected Areas and Protected Places Act (Cap 256)



Useful Links:

- ▶ Licensing Matters:
<https://www.police.gov.sg/e-services/apply/licenses-and-permits/private-security-in-dustry/security-officer-licence/training-requirements-and-exemption-criteria-for-security-officers>
- ▶ WSQ Security Courses:
<https://www.ktree.com.sg/>



Need Assistance with Application Matters?

Simply call OSP at:

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or email us at:

info@osp.sg

We will answer your queries and help you get onboard to join the Security Industry!